



CARE International Indonesia (CII), as an international NGO, has carried out large scale operations in Indonesia, encompassing emergency operations, transitional activities centered on agriculture and nutrition and a range of development initiatives in such areas as water and sanitation, health and micro-credit.

CARE Indonesia in **Makassar, Kupang and Jayapura** is currently recruiting the following position for its project:

**JOB TITLE** : **COMMUNITY FACILITATOR (CF-K) – 6 Position**  
**DEPARTMENT/PROJECT** : **PROJECT/KOTA II**  
**REPORTS TO** : **PROJECT OFFICER**

#### **DESCRIPTION OF THE PROJECT:**

KOTA-II Project (Keep On innovating and developing Tangible Achievements in urban Sanitation: Extension of KOTA I) is partnership project between USAID, Unicef and CARE Indonesia that will be implemented by CARE Indonesia for a period of 2 years in Makassar, Kupang, and Jayapura. The overall objective of the project is to reduce the incidence of water and sanitation related diseases among 50,000 people especially **children and women** in under -served urban slums in three cities of Eastern Indonesia (Makassar, Kupang and Jayapura) by providing safe water facilities integrated with improved sanitation and promotion of personal hygiene and environmental health. The key activities that will be implemented by the project are: (1) Increased capacity of Pokja-AMPL Kota in planning, Budgeting, Data Management & Monitoring;(2) To advocate for policy development of WASH sector; (3) Access to water and sanitation facility by community living in villages of 3 cities (Makassar, Kupang and Jayapura), especially, along the river/canal is increased ; (4) Level of personal hygiene practices among the slum dwellers including school age children is increased; (5) To improve the environmental condition of the urban resettlement areas through the proper garbage disposal, drainage, and solid waste management and composting; (6) Increased and more effective participation of women in decision making processes; (7) River Basin Commissions (RBC) established; and (8) Increased and more effective participation of children (Formal and non formal school) CBTS promotion through child to child approach.

#### **JOB SUMMARY :**

This position will be responsible to the Project Manager, but technically will be supervised by Project officers. CF will work together with CARE project Staff and other partner to design, planning and implementing activities in community with related institutions.

#### **RESPONSIBILITIES AND TASKS:**

- Work with in co-operation with Local Government, opinion leaders, religious groups, and community based organizations (CBOs), etc across the target areas, providing information to the community about WATSAN and its components.
- Organize meetings or events together with the village leaders and or water committee for the purpose of project implementation
- Facilitate and assist community organization to manage WSS and health and hygiene education, reflecting gender equity and poverty targeting principles.
- Build community capacity and assist community in developing the Community Action Plan (CAP), constructing WSS facilities selected by the community, and managing the O&M of the improved WSS facilities. This will include the following:
- Address complaints and questions about the project and help ensure transparency in all project implementation and decision making.
- Monitor and evaluate project activities in community level, in coordination with Monev Officers.
- Provide timely and accurate progress reports for the supervisor and other partners as appropriate

- Monthly Update of Project Activities Reports (Including database, indicator tracking tables, etc)
- Other tasks may reasonably requested by supervisor

**CONTACTS/KEY RELATIONSHIPS:**

This section may include both internal and external relationships.

INTERNAL	PM, ROC, Admin Officer, Admin Assistant, Finance Officer, Watsan Specialist, Gender Specialist, Institutional Development Specialist, Monev Specialist
EXTERNAL	Masyarakat, PDAM, Dinas kesehatan & Instansi terkait & kelurahan & masyarakat.

**QUALIFICATIONS:**

- Have a degree Public Health/Environmental/ S1 Civil Engineering
- At least 3 years experience working with international and local non government organizations
- Familiarity with community level participatory approaches
- Proven good ability as a Facilitator
- Facility with Excel and Word
- Demonstrated capacity to work as a team member

**WORKING CONDITIONS:**

Travel 80 % on the area project covered.

**TERMS OF OFFER:**

CARE is an equal opportunity employer offering a competitive salary and benefits package, and a collegial working environment. Applicants are invited to send a cover letter illustrating their suitability for the above positions, and detailed curriculum vitae, with names and addresses of three referees (including telephone, fax numbers and email address). Please DO NOT attached academic transcripts and Diplomas and state clearly the applied position code in the email subject.

Please submit your applications before **January 17<sup>th</sup> 2011** to CARE International Indonesia, Human Resources Unit:

[recruit\\_462@careind.or.id](mailto:recruit_462@careind.or.id)

"Only qualified applicants will be shortlisted"