

**Millennium Challenge Account – Indonesia**  
*Reducing Poverty through Economic Growth*

**Manager, Natural Resources Management (NRM)**  
**Green Prosperity Project**



Millennium Challenge Account - Indonesia (MCA-Indonesia) is a trustee institution that represents the Government of Indonesia to implement a five-year (2013-2018) Millennium Challenge Corporation's Compact Program, a major pillar of the United States-Indonesia Comprehensive Partnership and the largest single pledge made by the United States to Indonesia to date. MCA-Indonesia has three projects under Compact Program: Green Prosperity (GP), Community-based Health and Nutrition to Reduce Stunting (CHNP) and Procurement Modernization (PM). MCA-Indonesia has been fully operational since April 2013.

MCA – Indonesia is looking for a qualified professional:  
**Manager, Natural Resources Management (NRM)**

**Position Objective:**

The Manager will be responsible for the execution, monitoring and supervision of the **Community-based Natural Resources Management (CBNRM) Grant** component of the Green Prosperity (GP) Project's GP Facility, a financing facility which provides grant funding to support investments in renewable energy, natural resource management and improved land-use practices. The CBNRM Grant is one of the three windows of the GP Facility intended to fund smaller-scale projects that promote enhanced management of watersheds and forests at community level, improve the sustainability of renewable energy and/or agriculture investments, and support rural livelihoods and economic development that result in reduced greenhouse gas emissions.

**Principal Accountabilities:**

1. Supports the Associate Director of NRM (AD-NRM) to undertake program planning, execute the approach and structure, and monitor the CBNRM Grant.
2. Finalizes and updates the CBNRM Grant Manual that outlines the procedures for the administration and implementation of the CBNRM Grant.
3. Manages the contractual relationships with the Grant Program Manager (GPM), the consultant firm contracted to administer the roll-out and implementation of the CBNRM Grant.
4. In collaboration and coordination with the GP Project's Program Management Consultant (PMC), verifies the Progress Reports and Disbursement Requests of CBNRM Grantees forwarded and initially checked by the GPM against the CBNRM Grant Manual, the GP Facility Operations Manual, relevant Indonesian laws and regulations, and relevant Compact requirements.
5. Works and coordinates with GP's Grant Disbursement team, MCA-Indonesia's Finance team, and the Fiscal Agent (FA) to facilitate smooth, on-time disbursement of funds to CBNRM Grantees.
6. As necessary, support the AD-NRM to work with the AD Partnership, AD Community Renewable Energy, and AD Commercial Renewable Energy to develop and coordinate a sound GP Project-wide investment strategy and monitor the performance and risk profile of the Project's entire investment portfolio across the renewable energy, sustainable agriculture and forestry and natural resource management (NRM) sectors.

7. Supports AD-NRM in the process by which the GP Investment Committee examines and approves grant opportunities, and conducts independent research when necessary to inform Investment Committee decisions.
8. Assist AD-NRM to report progress and outcomes of the CBNRM Grant to the GP Project Director, drawing on the GPM's report and PMC's reporting tools in administering and monitoring project implementation.
9. Works closely with other members of the MCA-Indonesia team (including Environmental and Social Performance, Gender, Monitoring and Evaluation, and the Economist) to ensure that all grant activities adhere to the objectives and requirements of the GP Project and the Compact.
10. Works with other MCA-Indonesia Staff or outside consultants who may be hired by MCA-Indonesia to support the implementation of the GP Project.
11. Performs other tasks as may be identified throughout the duration of the Compact and the GP Project.

**Requirement:**

1. *Education, experience and technical competencies:*

- Advanced degree in Environment, Agriculture, Forestry, Nature Resource Management, Development Economics, or other related professional qualification.
- Demonstrated experience (at least 7 years professional experience preferred) in managing grants and/or grant-making programs, including analyzing, managing and/or overseeing grant proposal development, implementation, monitoring and evaluation. Experience with large-scale grants programs preferred.
- Demonstrated experience (at least 3 years professional experience preferred) managing or supporting “green growth” initiatives, projects, or grant programs that are focused on promoting sustainable economic growth in an environmentally and socially responsible and less carbon intensive manner.
- Demonstrated experience working effectively with government officials, private sector, and civil society.
- Demonstrated experience with relevant regulatory and legal requirements in Indonesia associated with the agriculture, forestry, natural resource management, and land use sectors.
- Excellent spoken and written English and Bahasa Indonesia.

2. *Personal attributes and competencies:*

- Excellent interpersonal and communication skills, and demonstrated ability to effectively interact and collaborate with people/peers in multidisciplinary teams as well as work across departments, divisions and institutions.
- Excellent team building and facilitation skills.
- Demonstrated experience in contract management, including engaging with consultants.
- Good in personal organization, planning and priority setting. Demonstrated flexibility and capable of managing a variety of tasks with minimal supervision.
- Values the continuous improvement and learning, and committed to mentoring and coaching of staff.

**Terms and Conditions:**

- The appointment will be for a period of one year with the option to renew the term up to three times or until the end of the compact period, subject to satisfactory performance of services.
- We will provide competitive remuneration commensurate with skills and experience.

- The duty station will be at MCA-Indonesia Office in Jakarta, Indonesia with frequent travels to GP Project locations.

**Application Process:**

- The position will be closed by **March 13, 2015 at 16.00**
- Interested and qualified candidates are invited to send a letter of interest highlighting the suitability for and the potential contribution to the position, a detailed CV and contact details for three referees to [recruitment@mca-indonesia.go.id](mailto:recruitment@mca-indonesia.go.id).
- Only shortlisted candidates will be contacted. Please indicate the position in the email subject line.